



WBSEDCL

West Bengal State Electricity Distribution Company Limited

(A Government of West Bengal Enterprise)

Purba Burdwan Regional Office

Administrative Building- 1st Floor, Frazer Avenue, Power House Complex

Purba Bardhaman-713101

Email: rm.burdwan@wbasedcl.in

Memo no - RM/PB BDN RO/IB/TENDER/890

Date: - 09.02.2026

NOTICE INVITING TENDER

N.I.T. NO: - RM/Purba BDN RO/Tender/IB/2025-26/57/889

Date: 09.02.2026

The Regional Manager, Purba Burdwan Regional Office, WBSEDCL invites Sealed tenders form Contractors approved by or working under Govt., Semi Govt., Govt. undertaking Organizations, Govt. Enterprises etc for quoting item rate as per specifications for the under mentioned work.

Details of Work:

SL. No.	Name of Work	Estimated Amount (Excluding GST)	Cost of Tender	Earnest Money	Completion Time
1.	Annual Maintenance Contract of round the clock caretaking and catering services at Inspection Bungalow, Power House complex, Purba Bardhaman for the period of 2 years (from 01.04.2026) with provision of extension of one year.	Rs. 1720758.76	Rs. 2065.00 (Tender Fee : Rs.1750/- + 18% GST= 2065.00)	Rs. 34416.00 (Rupees thirty four thousand four hundred sixteen only)	2 Years

- The intending bidder complying SL No 2 can collect the tender document from the Office of the Regional Manager, Purba Burdwan Regional office on submission of application along with acceptance of tender as Annexure I and *non refundable* Cost of Tender document (Tender Fees). Necessary Cost of Tender document (Tender Fees) and Earnest Money may be remitted through Demand Draft issued from any Nationalize Bank in favour of "**West Bengal State Electricity Distribution Company Limited**" payable at **Burdwan of Purba Bardhaman District**. Original certificates should have to be presented on demand for verification by Department. The intending Bidders should be personally or through their authorized representatives can purchase tender documents. No tender documents will be sent by post on request.

2. Statutory Requirement :-

- Trade License
- GST Registration certificate
- PF, ESI registration certificate
- Last 3 years income tax documents (IT return)
- PAN Card
- Information regarding any past and current litigation with WBSEDCL/WBSETCL/Govt./PSU in which the bidder is involved, the party is concerned and disputed amount, wherever applicable. Form IX to XII

Registered Office: Vidyut Bhavan, Block-DJ, Sector-II, Bidhannagar, Kolkata-700091.

CIN: U40109WB2007SGC113473 Website: www.wbasedcl.in



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in prescribed formats of WBSEDCL here are required to be duly signed in their letterhead and submitted in terms of Office Order No 2514 dated 08.09.2025 of the DIR (HR), WBSEDCL.

3. Tender documents should be dropped only in the tender box at this office up to **17:00 Hrs on 06.03.2026**.

4. Date & Time schedule:-

SL NO	PARTICULARS	DATE & TIME
1	Last Date of submission of application along with other documents for Purchasing Tender Documents	20.02.2026 up to 17:30 Hrs
2	Last Date of deposition of Tender Fees	20.02.2026 up to 17:30 Hrs
3	Issuance of Tender Documents	23.02.2026 up to 17.00 Hrs
4	Start Date of submission of Tender	23.02.2026
5	End Date of submission of Tender	26.02.2026 up to 15:00 hrs
6	Date of opening of Tender	26.02.2026 16:00 hrs onwards

- Bids shall remain valid for a period not less than 120 (One hundred twenty) days after date of bid opening of tender. Conditional/Incomplete tender shall not be accepted under any circumstances.
- Canvassing in connection with the tender are strictly prohibited. At any stage during scrutiny, if it is found that any paper which the bidder has submitted is found incorrect/manufactured/ fabricated, that bid will be considered as non-responsive and outright rejected with forfeiture of Bid Security and action will be taken as per Rule.
- The Tender Inviting Authority (WBSEDCL) does not bind itself to accept the lowest bidder and reserves the right to accept or reject, split any / all offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by the Bidder at any stage of the Bidding. Tender inviting Authority (WBSEDCL) also reserves right to accept/cancel/withdraw the concerned NIT in full or part due to unavoidable circumstances and no claim in this respect shall be entertained.

Tender will be opened on **26.02.2026 16:00 hrs** onwards in presence of attending bidders.

No tender documents will be issued other than day / days as stated above. Sealed envelope containing the tenders should be properly super scribed with "Tender Notice", Name of the work and the due date of submission of the tender(s). **Earnest Money** is to be deposited along with the Tender in a separate envelope properly marked with NIT No., name of work, full address date and time of bid opening.

If the Office is closed on the stipulated date & time due to Strike declared or unaccounted Holiday, the tenders will be received and opened at the same time on the next working day. The invitee Agencies will not be allowed to purchase tender paper unless they have proper documents.

All correspondences with regard to above shall be the following address:-

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The Regional Manager,

Purba Burdwan Regional Office, WBSIEDCL

Administrative Building, 1st floor, Power House, District - Purba Bardhaman Pin: 713101

Regional Manager
Purba Burdwan Region
WBSIEDCL

Memo no - RM/PB BDN RO/IB/TENDER/890

Date: - 09.02.2026

Copy to:

1. The Zonal Manager, Burdwan Zone, WBSIEDCL.
2. The Divisional Manager, Katwa/Kalna/Memari/Burdwan South/Burdwan North Division, WBSIEDCL
3. The Sr. Manager (F&A) / (HR&A), Purba Burdwan Region, WBSIEDCL
4. Notice Board-Burdwan Zone/Burdwan Region/Katwa/Kalna/Memari/Burdwan South/Burdwan North Division WBSIEDCL
5. Tender File

Manager (HR&A)

Purba Burdwan Region,
WBSIEDCL

Registered Office: Vidyut Bhavan, Block-DJ, Sector-II, Bidhannagar, Kolkata-700091.

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